



# Airport Community Roundtable

## **Agenda - June 7<sup>th</sup>, 2017**

1. Welcome
2. Open Meeting & Public Records overview
3. Review of mission and guidelines (hard copies provided)
4. Introduction of members & staff (2 minutes each)
5. FAA remarks
6. Selection of Chairperson and Vice Chairperson
7. Close Meeting



# Airport Community Roundtable

# Welcome

Brent Cagle, CEO of Charlotte  
Douglas International Airport



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## Open Meeting & Public Records

- All ACR meetings will fully comply with NC Open Meeting laws.
- Municipal records in North Carolina are governed by the state – NC is a sunshine state, meaning that very few records are considered confidential. Most records are subject to public records law.
- Documents produced from the group, recordings of meetings, emails or texts sent and received – all are considered public if requested, whether by media or private citizen.



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## Open Meeting & Public Records

- Requests for documents, information, recordings, etc. need to be routed through the public records request process. If any member of the committee receives these requests, they should send the requestor to:  
<http://charlottenc.gov/PublicRecords/Pages/default.aspx>.
- Personal information is not protected. Emails, phone numbers, home addresses, birth dates, etc. will all be released, regardless of who is asking for it, if a document containing that information is part of a public records request.



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## Review of mission and guidelines

(Hard copies provided)



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## Introduction of members & staff

(2 minutes maximum each person)



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## FAA Remarks

Mark Clark, Piedmont District  
Manager



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## Selection of Chairperson and Vice Chairperson

- Nominations
- Voting





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Next meeting with Robert's  
Rule of Order training  
07/12/17 6 PM



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Thanks!